

F. No. 1(54)/2023-DD (IC-II)  
**GOVERNMENT OF PAKISTAN**  
**MINISTRY OF HUMAN RIGHTS**  
 \*\*\*\*\*

**SITUATIONS VACANT**

The Ministry of Human Rights invites applications from Pakistani Nationals to fill the following posts in PSDP projects on purely contract basis for the period of one year / completion of the projects

<b>ESTABLISHMENT OF FUND FOR TRAININGS OF POTENTIAL WOMEN DIRECTORS</b>					
<b>Sr. No.</b>	<b>Name of Post</b>	<b>Age limit</b>	<b>No. of Vacant Posts</b>	<b>Qualification &amp; Experience</b>	<b>Quota</b>
<b>1.</b>	<b>Deputy Director (PPS-08 Equalent to BS-18)</b>	<b>25-35 Years</b>	<b>01</b>	i. Minimum 2 <sup>nd</sup> Division Master's (16 years education) or Bachelor degree (4 years) in Economics or Organizational Behavior or psychology or equivalent. The Higher Qualification i.e MPhil/MS or PhD will be preferred. ii. 5-years post qualification working experience in development sector, or planning, education or research and development. In case of PhD 2 years and in case MPhil/MS 3 years' Experience will be required.	<b>Punjab (Including ICT)</b>
<b>2.</b>	<b>Assistant Director (PPS-07 Equalent BS-17)</b>	<b>25-30 Years</b>	<b>01</b>	i. A minimum second division master (16 years education) or Bachelor degree (4 years) in Economics, or Organizational Behavior or Psychology or equivalent. Higher Qualification will be preferred ii. 2-years post qualification working experience in development sector or program administration, coordination, or training, or education, or planning, or organizational behavior	<b>Punjab (Including ICT)</b>
<b>3.</b>	<b>LDC (PPS-03 Equalent to BS-09)</b>	<b>18-25 Years</b>	<b>01</b>	(i) Second Class or Grade "C" Intermediate in Commerce. (ii) Typing 30 W.P.M.	<b>Punjab (Including ICT)</b>

				(iii) Proficient in Microsoft Word, Excel, Power Point and Access etc. (iv) 1 year experience will be preferred.	
4.	<b>Naib Qasid (PPS-01 Equalent of BS-1)</b>	<b>18-25 Years</b>	<b>01</b>	(i) Primary or Middle Pass. (ii) Middle will be preferred.	ICT (Local)

#### **Terms & Conditions:**

1. The selection shall be made purely on merit basis observing regional/provincial quota with 10%, 5% & 2% quota for women, minorities & disabled candidates respectively as per Govt. Policy.
2. Interested candidates can apply online through National Job Portal at website [www.njp.gov.pk](http://www.njp.gov.pk) within 15 days from the date of publication of advertisement.
3. Advertisement can be downloaded from website [www.mohr.gov.pk](http://www.mohr.gov.pk).
4. ToRs/Job Descriptions for the post of Deputy Director & Assistant Director can also be downloaded from website [www.mohr.gov.pk](http://www.mohr.gov.pk).
5. Only short-listed candidates will be called for written test/ interview.
6. Candidates already in Government Service should apply through proper channel, along with NOC from their organizations clearly stating the length of service and other particulars.
7. Candidates will have to produce original documents at the time of interview. Candidates already in Government Service, will also have to produce original NOC from their departments/organizations.
8. The general age relaxation of 5 years and others in upper age limit would be granted as admissible under the rules.
9. No TA/DA shall be admissible for appearing in test/interview.
10. If a candidate is interested to apply for more than one post, he should apply separately.
11. The competent authority reserves the right to cancel the process of recruitment at any stage without citing any reasons.

**Section Officer (Admin)**  
**Ministry of Human Rights**  
**Kohsar Block, 9<sup>th</sup> Floor, Pak Secretariat,**  
**Islamabad, Ph.051-9207250**